

MINUTES
RICHWOOD CITY COUNCIL
Regular Meeting, Monday, June 11, 2012
Richwood City Hall
215 Halbert
Richwood, TX 77531
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by John Pitts, Mayor Pro Tem and presiding officer. He noted there was no quorum present and recessed the meeting until Thursday, June 14, 2012 at 7:00 p.m.

The meeting was reconvened by Clint Kocurek, Mayor and presiding officer at 7:00 p.m., Thursday, June 14, 2012.

A. Opening Prayer

The opening prayer was given by Glenn Patton, City Administrator.

B. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

C. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was recited by those in attendance.

II. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Roy Welch, Council, Position #1
John Pitts, Council, Position #2 and Mayor Pro Tem
Donna Lacy, Council, Position #5

Absent:

Lee Bryant, Council, Position #3
Morgan Laird, Council, Position #4

A quorum was declared. Others present included Glenn Patton, City Administrator, Karen B. Schrom, City Secretary, Brad Caudle, Police Chief, Joe Morrow, First Southwest, John D. Mercer, City Engineer, David and Robin Riley, Ron Boone, Eric Wagnon, Jeff Hickey, and Ende and Ayda Szuromi.

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

On motion by Councilman Pitts, seconded by Councilman Lacy, with all present voting aye, the minutes of May 14, 2012 and May 31, 2012 were approved with one correction. Councilman Pitts was not present at the May 14th meeting.

IV. ANYONE WISHING TO ADDRESS COUNCIL

Eric Wagon expressed concerns he has with speeding on Cardinal Drive and the increased traffic the new proposed subdivision next to Audubonwoods Subdivision as well as extending the road to provide an alternate route out of Oyster Bend Subdivision in Clute. This has been an ongoing concern on Cardinal. In 2010, there were 497 folks traveling at 26+ mph on Cardinal in a 6 day period. The speed limit sign only detects the vehicles coming towards it. In 2011 there were 1,802 traveling from 0-30 and of that number, 63 were traveling at speeds up to 35 mph. These numbers are unacceptable. With the proposed extension of the street, the traffic and the number of speeders would only increase. As small as our police department is, we can't expect them to sit there 24/7. Its only a matter of time until a child gets hurt. He would like to see speed bumps installed as he's done research and sees no other device there that would be better. He understands that this is not a cost the City has anticipated but feels its worth the cost to save a life.

Mayor Kocurek explained that the City cannot take any action tonight since this is not on the agenda but they can discuss it. The plans to expand Oyster Bend Subdivision is in the very preliminary stage. It will be at least 3 to 4 years before any actual work is done once the project is approved. Mr. Patton explained that the people who own the Carr property are not willing to sell at the present time. Because of the proposed design of the connecting road in Oyster Bend, we should not see much of an increase in traffic, unless there is a large train. The street in Oyster Bend winds around with quite a few stop signs and then Cardinal in Richwood dumps into a feeder road. That makes it difficult for folks to use the street as a cut through.

The City is considering putting up a stop sign at the intersection of Moore and Cardinal to stop traffic and replacing the yield signs with stop signs was also discussed. Traffic calming devices would cost between \$1,500 to \$5,000 each and the City would need to research to see what would be best and any legal ramifications. Chief Caudle explained they increasing patrols in the neighborhood and there will be zero tolerance whether it's a resident or not.

Mayor Kocurek reassured those present the City will look at all our options and will address their issues and concerns.

David Riley also mentioned there had been a problem with egging of cars. The no outlet sign has helped.

Councilman Lacy thanked the Chief for his quick response.

V. DISCUSSION AND ACTION ITEMS

A. Accept resignation of Dorothy Zavala, Alternate Municipal Court Judge

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On motion by Councilman Welch, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to accept the resignation of Dorothy Zavala, Alternate Municipal Court Judge.

B. Appointment of Alternate Judge

On motion by Councilman Pitts, seconded by Councilman Welch, with all members present voting aye, it was duly adopted to appoint Lacey Paladino as Alternate Municipal Court Judge.

C. Award bids for 2011 CDBG Sidewalk project

Mr Mercer explained the bids were opened on June 7th with better results. The proposed project will install sidewalks from the end of the existing sidewalks on N. Mahan to 308 N. Mahan, approximately 800 feet. This will be a 5 foot sidewalk with substantial inlets.

The bids received are as follows:

Company	Base Bid
LL&F Construction Management	158,805.48
Matula & Matula	145,191.50

On motion by Councilman Pitts, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to award the bid for the 2011 CDBG Sidewalk Project to the low bidder, Matula and Matula.

Mr. Mercer stated he will have the contracts to the contractor next week and the majority of the work should be completed before school starts.

D. Temporarily change Council meeting night for summer session

On motion by Councilman Pitts, seconded by Councilman Welch, with all members present voting aye, it was duly adopted to change the July and August regular meeting date to the second Thursday at 7:00 p.m.

E. Resolution No. 12-03, Annual review of the City's investment Policy

On motion by Councilman Pitts, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to approve Resolution No. 12-03, Annual review of the City's investment policy as presented.

F. Ordinance No. 372 - regulating the practice commonly referred to as engine braking

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On motion by Councilman Pitts, seconded by Councilman Welch, with all members present voting aye, Ordinance No. 372, regulating the practice commonly referred to as engine braking, was approved as presented.

G. Reappointment of members to CCPD

Up for reappointment are Bradley Tyler, Randy Day, and Bryan Roberts and they have indicated their willingness to continue to serve.

On motion by Councilman Welch, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to reappoint Mr. Tyler, Mr. Day and Mr. Roberts to the Crime Control and Prevention District.

H. Appointment of member to Keep Richwood Beautiful

Drew Culpepper has resigned from Keep Richwood Beautiful. Melissa Blanks has agreed to serve and has attended several of their meetings recently.

On motion by Councilman Pitts, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to appoint Melissa Blanks to the Keep Richwood Beautiful Committee.

I. Award of bids - Banking Depository Services

Only First National Bank of Lake Jackson submitted a proposal for banking depository services.

On motion by Councilman Lacy, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to award the bid for banking depository services to First National Bank of Lake Jackson.

J. An ordinance authorizing the issuance of City of Richwood, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2012; and levying an ad valorem tax; pledging certain net revenues; authorizing the execution of a transfer and paying agency agreement; and other matters in connection therewith

Joe Morrow, First Southwest, reported they have completed the financing for the City and the certificates went out on the market on Wednesday and sold. They applied to Standard and Poors for a credit rating for the bonds. They were expected to be in the A category but were very pleasantly surprised to find the City received a AA- rating. It shows the City's strong financial performance has pushed the City to the AA status. The budget is the planning document and the audit is the report card on how well the City has performed. The City of Richwood has a strong track record, conservative financial policies and strong fund balances.

The City of Livingston has a AA- as well and they sold bonds this year but we got a better rate. Interest rates are still at a record low. It is a good time to be in the bond market with a strong

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credit rating. SAMCO acted as the broker dealer and the CO's entered the market at 9:30 am and were completely sold before 11:00 am. The true interest cost for the City is 2.969% and the APR is 3.399%.

On motion by Councilman Pitts, seconded by Councilman Welch, with all members present voting aye, it was duly adopted to approve the Ordinance authorizing the issuance of City of Richwood, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2012, and levying an ad valorem tax; pledging certain net revenues, authorizing the execution of a transfer and paying agency agreement; and other matters in connection therewith.

- K. Executive Session pursuant to Section 551.072, Government Code, Deliberation concerning the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

Purchase of property

Council entered into executive session at 7:54 p.m.

Council exited executive session at 8:21 p.m.

- L. Action as a result of executive session

On motion by Councilman Welch, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to contract with Raymond Burroughs in conjunction with the purchase of the property at 1800 Brazosport Boulevard.

- M. Executive Session pursuant to Section 551.074, Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint against an officer or employee.

Public Works Director

Council entered executive session at 8:22 p.m.

Council exited executive session at 8:35 p.m.

- N. Action as a result of executive session

No action was taken as a result of executive session.

- O. Payment of bills

On motion by Councilman Pitts, seconded by Councilman Lacy, with all members present voting aye, the bills were approved for payment as presented.

- P. Financial Report

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Par for the period ending May 31, 2012 is 33% remaining. There are 5 departments that are over, including the CCPD. Expenditures in those departments are being closely monitored and require City Administrator permission until those departments are brought back into line.

VI. CITY MANAGER'S REPORT

Mr. Patton reported that one of the wells is in and they are flushing and cleaning it. They will then size the pump and in 10 to 12 days, should move to drill the next well.

He reported that he and Mr. Mercer have discussed plans on the best fix for Oyster Creek Dr. There is a company that provides a deep injection process where foam and stabilization is pumped under the road to raise it back to the proper height. The rough estimate for this process is about \$70,000. Then they plan to overlay Oyster Creek Drive with a leveling course and then again with a fine layer. The total rough estimate is about \$170,000 to \$180,000 for the whole street. It should last 10 years or longer. This does not include sidewalks. Money for sidewalks will not be allocated until after the work on the new City Hall is completed.

We are looking for money in the City's current budget to asphalt the repairs in Oakwood Shores.

We are waiting on Mr. Mercer to complete the initial engineering work on the lift stations. Hopefully work should begin in the next few weeks. The fence at the service center is on hold until after the lift station repairs are done. We have tentatively put it in the budget for next year if we can't afford it this year.

VII. FUTURE AGENDA ITEMS

Possible changes to the City's Personnel Policy to allow for funeral leave for employees who attend the funerals of other employee's immediate family and a policy to address exempt salaried employees who put in more than 8 hours in one day.

Executive session - personnel matters - the process of evaluations regarding all employees

Sign ordinance on memorials

Budget workshop - July 14th at 8:30 am

VIII. COMMITTEE REPORTS

There were none.

IX. MAYOR'S REPORT

Surfside is hosting BCCA.

Mayor Kocurek reported he has spoken with Richard Golden of HEB and they are reviewing our information. We should hear from them next week.

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X. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 9:02 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JULY 12, 2012.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary